



Embassy Of The United States Of America
Accra, Ghana
September 17, 2009

Dear Prospective Bidder:

SUBJECT: Solicitation Number SGH100-09-Q-0013, Razor Wire Installation

The Embassy of the United States of America invites you to submit a quotation for installation of razor wire at residential properties occupied by U.S. Embassy Employees.

The Embassy intends to conduct a pre-quotation conference on September 22, 2009 at 1400. All prospective bidders are invited to attend. Those wishing to attend, please report to the Embassy's main entrance where you will be met by the Contracting Officer and the Assistant Regional Security Officer.

Your quotation must be submitted in a sealed envelope marked "Quotation Enclosed" to the Mark Atkisson, #24 Fourth Circular Road on or before 1200 on September 25, 2009. No quotation will be accepted after this time.

In order for a quotation to be considered, you must also complete and submit the following:

1. SF-1449
2. Section 1, Block 23
3. Section 5, Representations and Certifications;
4. Additional information as required in Section 3.

Direct any questions regarding this solicitation to Mark Atkisson by email atkissonmm@state.gov or by telephone **021-741-759** during regular business hours.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark M. Atkisson". The signature is fluid and cursive.

Mark M. Atkisson
Contracting Officer

Enclosure